

MEETING #6 February 10

At a Regular Meeting of the Madison County Board of Supervisors on
February 10, 2009 at 3:00 p.m. in the Madison County Administrative Center
Auditorium:

PRESENT: Eddie Dean, Chairman, Eddie Dean
James L. Arrington, Vice-Chairman
William L. Crigler, Member
Bob Miller, Member
Clark Powers, Member
V. R. Shackelford, III, County Attorney
Lisa A. Robertson, County Administrator
Jacqueline S. Frye, Secretary

Chairman, Eddie Dean called the meeting to order and announced
that a Quorum was present.

IN RE: VIRGINIA DEPARTMENT OF TRANSPORTATION

Donald Gore, Resident Engineer, was present and the financial situation is relatively bleak with the department at the current time; budget will only fund closing of roads, filling potholes, and answer customer complaints; he also anticipates that Route 642 might be advertised (\$53,000.00 has been pulled from the Rural Addition fund); also stated there will be no funds implemented for unpaved roads; also advised that Route 642 might be advertised (in the process of pulling funds from other areas) – currently pulled about \$53,000.00 in Rural Additional fund which will be utilized; he also stated there will be no funds for unpaved roads from FY2010 through FY2014; funds that have been held in lieu for other projects will be utilized for projects that will not require funds greater than what is in place – these funds will be applied to Route 614 (intersection of Rt. 706) or on one (1) of two (2) bridges in the County (i.e. deck replacement); additional comments were made regarding Route 614 waiting is going to be utilized for projects that can be fully funded with what is currently available; also advised that Route 614 needs to be considered to denote bicycling & pedestrian; however, the County doesn't have an Ordinance to support these two topics.

William L. Crigler asked if the mowing contracts for summer 2009 will still be funded, to which Donald Gore advised "yes" but he believes mowing will be

significantly consisting of one (1) mowing and repeated mowing at intersections to increase driving safety.

Bob Miller questioned what Madison County is lacking with regards to a Bicycling & Pedestrian Ordinance and what would be gained in implementing this issue.

Donald Gore advised he wasn't certain there was "anything to gain" but if there are several residents who like to walk or ride bicycles along the roadways, then a locality must have the roadways widened by ten feet (10') in order to accommodate such activity.

Bob Miller asked if this effort is something that must be initiated through the Madison County Comprehensive Plan for specific roadways and then be developed into a specific Ordinance.

Donald Gore explained that if Madison County had such an Ordinance, then any road improvement to the designated roads (for bicycling & pedestrians) would have to coincide with guidelines for these specific roadways.

Bob Miller stated that Route 231 was designated as a "bike route" and asked if an Ordinance should be developed.

Donald Gore advised this effort will only be needed should improvements take place along Route 231.

Lisa Robertson, County Administrator, asked if the reserved right-of-way for such roads must be fifty feet (50') and whether the Virginia Department of Transportation was responsible for the upkeep of such roadways.

Donald Gore suggested that sixty feet (60') would be a more appropriate (i.e. with a ten foot [10'] lane); and these roads are funded through the Six-Year Road Improvement Plan if an Ordinance is in place.

IN RE: PAYROLL & CLAIMS

Chairman, Eddie Dean asked if there were any concerns about the Payroll & Claims Report as presented for January 2009.

After discussion, on motion of James L. Arrington, seconded by Clark Powers, the warrants issued in satisfaction of payroll for January 2009 (Checks #30110476-484, #30110485-494 and electronic transfer #20), are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

On motion of James L. Arrington, seconded by Clark Powers, the warrants issued in satisfaction of claims against the County for January 2009 (Checks #10129873-130037; 130037; 130039-130089) are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Chairman, Eddie Dean advised the Board will need to approve the certificate of Claims Capital Fund – January 2009 – [Checks 10129872; 10130038; 10130090 - 130091).

On motion of James L. Arrington, seconded by William L. Crigler, the Certificate of Claims Capital Fund – January 2009, are hereby approved, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Chairman, Eddie Dean advised the Board will need to approve Supplements for February 2009:

1.	Park & Recreation #71100-5690	Youth Sports Deposits	\$ 898.00
2.	Park & Recreation #71100-5690	Health Fitness Deposits	\$ 600.00
3.	Sheriff Dept – Court Security #31200-1725	Court Security Receipts (2 nd qtr.)	\$10,843.00
4.	Sheriff Dept – Law Enfor. #31200-6009	Insurance Proceeds from Accident	\$ 1,884.58
5.	Sheriff Dept – Law Enfor. #31200-1460	Security Proceeds from School	\$ 1,125.00
6.	Emergency Operations	Reverse 911 Grant	\$22,500.00

	#31401-5897		
7.	Revenue Refunds	Woodberry Forest Bonds	\$32,780.00
	#92100-5831		
8.	Commonwealth Attorney	Domestic Violence Grant	\$19,995.96
	#22100-1545		

TOTAL: \$90,626.57

After discussion, on motion of James L. Arrington, seconded by Bob Miller, the supplemental appropriations in the amount of \$90,626.57 were approved as presented, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: MADISON FACILITIES

Ross Shifflett, Director of Facilities, was present and provided the following information in addition to the monthly report:

Monthly bill from Waste Management received in the amount of \$37,198.00 (January 2009) with a further breakdown of charges:

- a) \$1,291.00 (fuel surcharge)
- b) \$13,509.00 (manning/rental fees)
- c) \$14,800.00 (hauling fees)

Ross Shifflett also noted the solid waste report is due at the end of March 2009 and the recycling report will be due in April 2009; however, he advised that both reports will be done at the same time and should be completed next month; the annual storm water testing is scheduled for mid-March 2009 and training will also take place at the same time; will have a representative come to make sure the County is up to par with testing as required by DEQ (i.e. samples will be taken; also advised that he received an email from Olver, Inc. that indicated the annual groundwater report data has been compiled and according to the assessments on some of the wells @ the Madison Transfer Station, the County is well within the compliance level/corrective action criteria that it might be applicable to have assessment testing versus full monitoring testing (i.e. 18 wells) and this should afford some savings on the existing amount of testing that is generally done. In closing, he will review the document that has been provided and

follow up with the representative from Olver, Inc. Also, he stated the Madison Transfer Station was contacted by another organization to get some tires to be used on playgrounds, so he will check into this as it may be a means of relieving the County from additional costs to have tires ground for recycling when they are turned in at the Transfer Station. Additionally, he anticipates all quotes will be received shortly to have brush ground @ the Madison Transfer Station during the month of March (free yard debris for local homeowners) – deadline for receipt of all quotes is Friday, 2/13/09 @ 4:00 p.m.

Ross Shifflett, Director of Facilities, advised that he met with the State Veterinarian (on site performing an inspection at the Madison Animal Shelter) and it was noted that all operations are going well at the site; also appears the adoption rate is improving and several animals are being adopted to good homes.

IN RE: MADISON SOCIAL SERVICES

Nan Coppedge, Director of Social Services, was present and provided a report of activity in her office for the month of January 2009: Total funding food stamps in January came to \$92,000.00, which is a 64% increase over the total for January 2008 (433 cases serving 1,072 people); Medicaid has increased with 948 cases (serving 1,066 people) – increases noted in all other programs as well, due to the poor economy; also stated food stamp assistance totaled \$831,000.00; there is only one (1) nurse at the Madison Health Department – they will also be requesting a nurse from Orange to fill in at the clinics; also stated there is a hiring freeze and the facility is very short-staffed (Dwayne Dixon, Sanitarian, also works in Charlottesville, part-time doing inspections).

IN RE: MADISON CHAMBER OF COMMERCE

Tracey Williams, Tourism Director, was present and provided a report for the month of January 2009: helping along with Chamber volunteers to coordinate the new Town Shopping/dining services guide; also in the process of collecting annual dues; the VA Department of Business Assistance will have the dinner on Monday May 11th; Expo will be held on Thursday, May 14th; The Lord Fairfax Small Business Development Center will offer individual counseling by appointment; also, one-on-one advise will be offered in Culpeper on Friday, February 27th and in Middletown on Tuesday, March 17th and April 21st to answer questions about small business concerns (call 540 937 2919 for an appointment in Culpeper or 540 868 7093 in Middletown); Visitor Center had (28)

visitors in January and website had 5148 hits since last month; Taste of Mountains applications are still coming in – will be getting requests out shortly; Bike VA plans to have lunch in Madison on Tuesday, June 23rd (will be 1800-2000 cyclists coming through the County at different times between 10:00 a.m. through 2:00 p.m.) – plans to have lunch on the library lawn (should have a positive economic impact for the Town & County); been elected as Vice-Chair for the RRRC Regional Tourism Committee – met on Wednesday and it was reported that the County’s website had the most referrals to the regional tourism website www.theVirginiaPiedmont.org. – there may also be a regional VTC Road Show on the 24th at The Link in Sperryville, Virginia. In closing, she advised that Progressive Farmer voted Madison County at the #10 best location to live with a family; also stated the Journey through Hallowed Ground is doing frontline hospitality training and general focus group on Monday, February 23rd from 1:30 p.m. to 3:30 p.m. at the Daniel Technology Center in Culpeper – will be forwarding this information to all tourism entities.

IN RE: MADISON E-911 CENTER

Robert Finks, E-911 Coordinator, provided a report for the month of January 2009: [(561 calls; (354) from home phones; (207) from cellular; participated in a conference with the State regarding the back-up telephone system grant is going well (i.e. Orange County will be the back up for Madison County and vice-versa) – will soon be ordering radios to allow both localities to talk on both frequencies; also advised the grant allowed for most of the narrow-banding FCC paperwork to be completed by the State at the same time the grant process was underway (lower cost); also stated there will be some radio equipment purchases made within the next couple months but these fees will be reimbursable to the County and supplements will be requested.

Bob Miller asked what part of Madison County’s system will cover Orange County.

Robert Finks explained that should Madison County’s 911 System go down, the telephone part of the system can be utilized as a back up and transferred to Orange County but the existing system does not allow direct contact to dispatch fire, rescue, or

other emergency services for Madison County; however, the equipment purchased through the regional grant, if Madison County's entire 911 Center shuts down, all calls can be switched to Orange County for back-up and dispatch can also be conducted over the radio from Orange County (and vice-versa).

Chairman, Eddie Dean questioned whether there is a way that parents can teach their young children how to access the 911 Center without fault.

Robert Finks advised that test calls can be made; however, it is recommended the E911 Center be notified (by way of calling the direct line) of the test call to allow young children the opportunity to understand the process of dialing the 911 Center; this will assure of a test call and no law enforcement or emergency personnel will be dispatched.

Robert Finks also advised that he suggests to elderly citizens to be sure to include all 911 information when programming bracelets and other health security devices – when activated, the information displays the location of the individual.

Bob Miller questioned what information comes up by using caller ID, to which Robert Finks advised it only shows the telephone number and/or a name but there is no information as to the location of the call; with the 911 system, a physical address shows up.

IN RE: EMERGENCY MANAGEMENT SERVICES:

Carl Pumphrey, Emergency Management Services Director, was present and provided a report for the month of January 2009; provided an update of services put into place for the recent inauguration – extensive resources were dispensed with no problems noted; also advised there were (2) haz mat calls during the month (incident @ Waverly Yowell Elementary School [pinhole leak in heating line] and on Route 29 [tractor trailer released diesel fuel and oil, but was contained]).

William L. Crigler asked if assistance would be provided to Brad Jarvis, Extension Agent, when it involves chemicals being utilized on farm.

Carl Pumphrey advised that he would assist, but when it comes to private property, he will need an invitation to provide assistance.

IN RE: EMERGENCY MEDICAL SERVICES

Lewis Jenkins, EMS Coordinator, was present and provided statistics for the month of January 2009; he advised a new record was established with the most calls received during the month:

Total calls toned: 85; Total calls handled: 75; Total calls (no response): 10 [(9) Greene calls, (1) Culpeper call for mutual aid assistance were not answered]; Avg. in-County response time to the scene: 10 minutes; Night coverage: (11) hours of night coverage on (17) nights; total calls handled: (7).

Lecture was given for EMS staff by Dr. Bill Brady (Medical Director) on updates for treating patients having an acute myocardial infarction (AMI); all local hospitals are going on divert status frequently and EMS staff is required to take patients to locations that are not their first choice (no available beds). In closing, he advised that if all hospitals go on divert, then “nobody is on divert.”

Chairman, Eddie Dean asked if there was any specifics regarding the merger between Culpeper Regional Hospital and UVA, to which Lewis Jenkins, EMS Director, stated that from a short-range view, the merger is allowing doctors from the ER @ UVA working shifts @ Culpeper Regional Hospital; this technique is very good for Madison’s EMS staff since there is some familiarity; however, he was unsure of the long-range effects. Additionally, this practice of interchanging physicians has taken place at Martha Jefferson Hospital also. He also advised the flu season is in full swing and to ‘wash your hands’ frequently.

IN RE: MADISON SHERIFF’S DEPARTMENT

Erik Weaver, Sheriff, provided the following report for December 2008:

1. Calls for service: 919
2. Criminal Arrests: 49
3. Civic ServiceProcess 412
4. Traffic related summons: 49
5. Court days: 14
6. Court security fees (paid to the Treasurer): \$2,600.00
7. Local fines from highway safety (paid to the Treasurer): \$7,800.00

Erik Weaver, Sheriff, advised there is door-to-door sales activity and questioned whether the Peddler & Solicitation Ordinance was completed, to which V. R. Shackelford, III, County Attorney, advised that an Ordinance has been adopted – a copy will be forwarded to the Madison County Sheriff's Office.

In closing, Erik Weaver, Sheriff, advised that local citizens shouldn't let any of the solicitors into their homes.

IN RE: MADISON VOLUNTEER RESCUE SQUAD

William L. Crigler read the following report provided by the Madison Volunteer Rescue Squad for the month of January 2009:

Medical emergencies:

- (25) transports & (5) refusals
- (1) no treatment required
- (1) treated, transferred care to police
- (1) treated, transferred care to Pegasus

MCV:

- (2) transports
- (2) no patient found
- (1) cancelled
- (1) no treatment required

Injury not listed:

- (2) transports (falls)
- (1) treated, transferred care to Pegasus (burn)

Accident:

- (1) transport (ATV)
- (1) transport (hand injury)

Fire:

- (1) no treatment required

Public Service:

- (2) no treatment required

Other:

- (1) missing person (refusal)

Total calls for the month of January 2009 – (48)

IN: COURTHOUSE PROJECT (Status Update & Approval of Change orders)

Chairman, Eddie Dean asked Eric Amtmann of Dalgleish, Gilpin & Paxton to provide an overview of the Courthouse Project.

Eric Amtmann provided a schedule of work being implemented at the Courthouse as follows:

- a) Work is going well with 98% of ground excavation (footings) work now completed.
- b) Underpinning against the rear (Westside) of the Courthouse is now complete;
- c) Selective removal renovations to the interior of the historic portion are complete;
- d) Catwalk has been constructed in the attic to get mechanical equipment in the area;
- e) All furnishings and fittings and wood flooring have been removed;
- f) Work on the exterior of the structure is underway (i.e. brick repair, cupola, etc.)
- g) Asbestos & abatement removal have been completed;
- h) Concrete work will begin up from the ground in the next few weeks;

Eric Amtmann has extended an invitation to the Madison County Board of Supervisors to stop by and take a tour of construction that has been completed thus far, along with whatever group(s) that would like to participate (i.e. during the next month); all work is on schedule with a completion date of January 2010; it is anticipated he will return about the same time next year with a final punch list to move toward final completion of the project (currently about one-third of the way into the project).

Eric Amtmann introduced Tom McMeekin of Warren Flynn Construction Company, Inc., and asked him to provide some insight into the project from the general contractor's point of view.

Tom McMeekin stated he will be handling all project management duties for the Courthouse Project; he also provided a memorandum that denoted several key elements of ongoing work at the site to include:

- 1) Paint removal ongoing;
- 2) Slab prep for concrete complete – ready for trade rough-in
- 3) Masonry for interior openings & chases have been installed.

*Highlights for the new addition are as follows:

- 1) Plumbing rough-in complete this week;
- 2) Structural steel starts Friday;

- 3) Elevator shafts to second floor complete;
- 4) Staging area completed @ office trailer.

*Upcoming key elements:

- 1) Slab pour;
- 2) Paint removal continues;
- 3) Historic preservation continues.

*New Addition:

- 1) Complete electrical rough-in slab @ lower level;
- 2) Termite treatment
- 3) Prep & pour slab
- 4) Commence interior masonry
- 5) Continue structural steel
- 6) Complete coordination of security elements.

William L. Crigler asked about the time frame for the structural steel to be installed, to which Tom McMeekin advised this will occur in about two (2) weeks (weather permitting).

Eric Amtmann stated he has been very well pleased with the work that has been performed by Warren Flynn Construction Company.

Eric Amtmann advised provided an overview of the various change orders that have already been approved and paid and stated they are grouped by category and explained the process of how such change orders are handled from the contractors:

- a) Change order #1: Asbestos removal in courthouse; records room and courthouse attic;
- b) Change order #2: Asbestos removal in historic jury rooms;
- c) Change order #3: Retaining wall @ sally port; site utilities & storm water credit; tree removal; parking;
- d) Change order #4: Stillwell – trap primers; American coatings – spray fireproofing in sally port;
- e) Change order #5: Piedmont Concrete (rock excavation);

- f) Change order #6: Piedmont Concrete (change underpinning; extension of time – general conditions;

Eric Amtmann advised the contractors assumed rock would be hit, but not exactly sure where or how much; advised with only \$13,000.00 work of rock excavation; he also stated that some of the costs were reduced; also advised that a specialist out of Fredericksburg, Virginia will be performing work on the historic courthouse.

Eric Amtmann advised that all aforementioned work was additional than what was actually revealed, and also stated the historic window replacement was implemented by review of each separate window – all will be removed and taken to Fredericksburg for restoration and replaced (i.e. part of the bid by the general contractor).

Additionally, he stated negotiations are implemented by working very closely with the contractor and honing in on the specific work that will be required during the project.

In closing, Eric Amtmann advised that items denoted on Change order #8 will not need to be approved today; but are all the known issues on the project to date; therefore, there are no additional change order issues known at this very moment. He also explained the total of change orders to date totaling \$251,587.32 (3.61% of general construction costs).

Lisa Robertson, County Administrator, commented on a statement that the total figure for change order #8 is ongoing and asked if the figure given for the work will be reduced.

Eric Amtmann stated the first three (3) items listed in change order #10, #11 and #12 (A&E work) are actual cost proposals from the restoration contractor; however, he is uncertain if this particular work will absolutely need to be implemented as it entails painting that is denoted in specs & drawings (i.e. original paint @ Courthouse building; removal of paint that was deposited on the brick); therefore, he advised that he will speak with Doug Gilpin (Dalgleish, Gilpin & Paxton, Inc.) to see if a walk-through can be implemented at the building to determine if this work is absolutely necessary. In closing, he advised the firm is always looking for ways to reduce costs associated with the project. Additionally, he stated the other items associated with A&E work is an

estimated figure that has been placed on the work as no actual proposal has been received to date.

William L. Crigler asked about change order #7, Item 1, and how many windows were involved, to which Eric Amtmann advised there were thirty (30) windows which included the metal windows in the Clerk's building.

Bob Miller asked if there was something in the original contract regarding the window restorations as this appears to be work above the original estimate, to which Eric Amtmann concurred as being true.

Additional, Bob Miller stated there appears to be a fifty percent (50%) reduction than what was originally asked; he questioned what the contractor was asking.

Eric Amtmann advised the largest item that was denoted was the actual transportation of windows to the shop which was indicated not to be accounted for; there was also some discussion regarding the painting (i.e. whether this was included in the general work) – this was included in the original change order but was removed as painting is all covered globally in the painting specs elsewhere in the contract. Additionally, he advised that sometimes there is an interpretation and the contractor can make an argument that they are concurring with the specs, but these issues were resolved and agreement has been attained regarding the terms.

Bob Miller verbalized concerns as to whether these costs were decreased in an effort to cut costs to be more efficient, to which Eric Amtmann advised was not so in this particular case – however, these techniques will be implemented, on occasion, (i.e. substitutions for less expensive product of equal functioning capability) or adjustments may be made for interior products that also work well. He also advised that a different acoustical material will be applied in the courtroom ceiling that is more effective to improve acoustics rather than utilize a more expensive product with equal results.

Chairman, Eddie Dean questioned whether it would be possible for the contractor to denote items in the historic area as a change order in order to bid what actually needed to be done as opposed to “trying to protect” themselves (i.e. historical guidelines).

Eric Amtmann advised the contractor must implement a balancing act between risks and wanting to bid the project; there are always uncertainties and most

contractors want to give the best price for the work without exposing themselves to risk. As a result, most architectural firms try to complete instruction documents as much as possible in order to make the “risk gap” as small as possible in order to attain the best pricing.

Bob Miller thanked the contractor for the detailed report that has been presented.

V. R. Shackelford, III, County Attorney, asked if the contractor had any experience with historic tax credits.

Eric Amtmann stated the firm was aware of historic tax credits but wasn't abreast of the emphasis these credits have on courthouses, only private homes and structures for non-profit organizations.

V. R. Shackelford, III, County Attorney, advised the County will possibly look into this and see it will be an asset for the courthouse project.

Lisa Robertson, County Administrator, stated the County will need to take action on some change orders; she also started the change orders totaling \$21,950.25 has already been satisfied, but the remaining total will need to be approved in order to process additional change orders totaling \$202,131.97.

Chairman, Eddie Dean asked if change order #8 will be submitted at a later date, to which Eric Amtmann advised this will depend on how frequently the County would like him to come provide an update.

In closing, Eric Amtmann suggested the Board round the total figure (\$21,950.25 + \$202,131.97) up to about \$230,000.00, and authorize the County Administrator to approve change orders to include Change order #8 for the Courthouse project.

Lisa Robertson, County Administrator, suggested that since the initial change order was approved for \$21,950.25 (about \$8,000.00 less than the previous authority awarded by the Board for her to sign) and suggested the Board authorize her to sign change orders up to \$230,000.00 for the courthouse project.

In closing, Lisa Robertson, County Administrator, advised that she will be diligent in working to secure cost reductions whenever/wherever possible.

After discussion, on motion of Bob Miller, seconded by Clark Powers, the Board voted to approve Lisa Robertson, County Administrator, the authority to sign future change orders for the Courthouse Project up to \$230,000.00, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

In closing, Chairman, Eddie Dean thanked Eric Amtmann and Tom McMeekin for coming to provide today's report and also for their efforts.

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for public comment.

Bill Campbell was present and provided input on funding for the school system totaling \$585,000.00 that has been earmarked for Madison County this year with a total of \$635,000.00 for next year; also stated funds will be available for energy efficient upgrades and maintenance related upgrades if the project can be ready for implementation within six (6) months.

Chairman, Eddie Dean advised this information will be passed along to Dr. Brenda Tanner, Superintendent of Schools.

COMMITTEE REPORTS (OLD BUSINESS/NEW BUSINESS)

Chairman, Eddie Dean opened the floor for committee reports.

Rappahannock Rapidan Regional Commission:

Bob Miller advised the Study Committee for Route 29 is holding a regional meeting; online comments are being asked; the meeting has been scheduled for Wednesday, February 11, 2009 from 4:00 p.m. to 7:00 p.m.

Rappahannock Juvenile Detention Center:

James L. Arrington stated the Board of the Rappahannock Juvenile Detention Center has approved the projected budget for FY2010 which does not denote any employee raises or additional fee and does show a ten percent (10%) reduction from the FY2009 budget.

Rappahannock River Basin Committee:

William L. Crigler stated there was a meeting of the Rappahannock River Basin during the month of December 2008 in Richmond, which he was unable to attend; the next scheduled meeting is on March 25, 2009, which he does plan to attend.

Thomas Jefferson Criminal Justice Board:

William L. Crigler stated the Thomas Jefferson Criminal Justice Board is trying to compose a forum to study the influences on the jail population and devise a means how to decrease said population in an effort to cut costs.

Skyline Community Action Program:

William L. Crigler concurred with comments made earlier by Nan Coppedge with regard to Skyline CAP receiving numerous application requests for assistance.

Madison Parks & Recreation:

William L. Crigler stated he was unable to attend the monthly meeting of Madison Parks & Recreation as the meeting was rescheduled on the same night as the meeting for Skyline CAP.

OLD BUSINESS/NEW BUSINESS:

Storm water Ordinance (Update):

Chairman, Eddie Dean stated that a grant for storm water management has been approved and further suggested the County's Storm water Ordinance be referred to the Madison County Planning Commission for review and presentation.

Lisa Robertson, County Administrator, the process that was followed regarding the Storm water Ordinance (with regard to the grant) involved a committee of two (2) representatives from the Madison County Planning Commission and others would work to compose a draft Ordinance over the course of about six (6) to eight (8) months; she stated that a preliminary draft was composed and reviewed by V. R. Shackelford, III, County Attorney; the initial draft was then forwarded onto the Madison County Planning Commission and changes were incorporated; however, she stated the original grant schedule calls for the Ordinance to be completed and action be taken by the end of 2008. Therefore, it is suggested the Madison County Board of Supervisors formally refer the revised version of the Storm water Ordinance that was created to the

Madison County Planning Commission for recommendation in order to schedule a Public Hearing and move forward in order to close out the grant.

Lisa Robertson, County Administrator, stated the Madison County Board of Supervisors will need to refer the final version of the document to the Madison County Planning Commission with a recommendation to take action in order to close out the grant funding.

William L. Crigler verbalized concerns since the due date has already passed and questioned whether the grant had been extended

Lisa Robertson, County Administrator, stated the County hasn't been asked for formally extend the grant; instead, she updates the milestone table each time she completes the quarterly report and the Department of Conservation & Recreation has been lenient and haven't asked for a formal extension request; however, eventually, some sort of formal action will be required at the end of the upcoming quarter.

After discussion, on motion of Bob Miller, seconded by William L. Crigler, the Board voted to move forward and refer the final version of the Storm water

Ordinance

to the Madison County to the Madison County Planning Commission for review and action in order to schedule a Public Hearing, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

PDR Ordinance (Update):

Chairman, Eddie Dean stated the PDR Committee has been working on an Ordinance and he feels it's time for the Madison County Board of Supervisors to refer this Ordinance to the Madison County Planning Commission for review.

After discussion, on motion of William L. Crigler, seconded by James L. Arrington, the Board voted to move forward and refer the final version of the PDR Ordinance to the Madison County Planning Commission for review and action in order to schedule a Public Hearing, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye

William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Motor Vehicle License Fees:

Chairman, Eddie Dean stated he feels the County should do away with the motor vehicle license fee currently set at:

- 1) \$30.00 per motor vehicle
- 2) \$15.00 per motorcycle
- 3) \$10.00 per trailer

Chairman, Eddie Dean stated the Board had previously agreed if this fee was to be collected during the FY2009, it would be done so at a prorated amount; however, he feels the amount of record-keeping associated with collection of these fees will probably be much greater and feels all taxpayers will basically be paying this money on vehicles that are denoted as personal property; therefore, he suggested the County investigate to see if an increase in the personal property rate by about two cents, eliminate all the record keeping associated with this task, and generate about the same amount of revenue.

James L. Arrington asked how much revenue is usually generated by the motor vehicle license fee, to which Chairman, Eddie Dean stated it is noted in the budget as \$360,000.00; however, if prorated, the amount will probably be about \$87,500.00, which is what would be collected during the upcoming year if this fee is continued.

Chairman, Eddie Dean stated the County now has a little over \$1,000,000.00 in the contingency fund and feels the elimination of this fee will balance out the additional costs associated with collection and the utilization of an additional data base.

Bob Miller stated the Board previously discussed this issue, although nothing was ever finalized.

James L. Arrington asked what type of effect will the elimination of the motor vehicle license fee have on the budget.

Bob Miller stated the personal property rate can be adjusted if necessary.

Chairman, Eddie Dean stated there might be some effects on the total funding left in this year's budget and carryover funds.

After discussion, on motion of Clark Powers, seconded by Bob Miller, the Board voted to eliminate the motor vehicle license fee effective March 31, 2009, and there will be no collection of fees thereafter, with the following vote recorded:

MOTION WITHDRAWN BY CLARK POWERS

Lisa Robertson, County Administrator, stated that she spoke with Stephanie Murray, Treasurer, and was advised of there is a separate data base that will need to be utilized by the Treasurer's Office to track these bills and additional changes will need to be implemented within the system in order to process the bills and increase time to process calculations to the appropriate accounts.

Stephanie Murray, Treasurer, was present and advised if the Madison County Board of Supervisors is going to do away with the motor vehicle license tax, now is the best time rather than have RDA Systems set up a separate system for one years' worth of use (no additional costs incurred); she feels the elimination of the and the process associated with preparing the bills will definitely be a benefit to the Treasurer's Office.

Stephanie Murray, Treasurer, also stated it is the Commissioner of Revenue's Office that will need to have a system designed to denote which vehicles get what fees.

Clark Powers asked if elimination of process would yield time savings costs for the County, to which Stephanie Murray, Treasurer, advised it will also be a time-savings for both offices; in the long-run, it will also provide cost savings for the Treasurer's Office (i.e. bill preparation, collection of delinquent taxes) and eliminate confusion.

Chairman, Eddie Dean stated that RDA Systems wouldn't really have to create anything specific as they have the same database.

James L. Arrington verbalized concerns of lost funds (\$350,000.00) during the next year by eliminating the motor vehicle license fees.

Chairman, Eddie Dean suggested the County process a 2.5 cents increase in the personal property tax (from \$2.80 cents to \$2.82.5 cents to \$2.83 cents) to make up the difference and offset the amount of funding that is being addressed.

Lisa Robertson, County Administrator, advised the County will only be

changing how funds are collected – instead of separately identifying items on the tax bill, the County will utilize the database that is used for accepting personal property taxes on motor vehicles.

In closing, Lisa Robertson, County Administrator, stated the citizens will still pay the fee but may end up paying a little less because the costs will be spread across all motor vehicle fees @ the personal property tax rate.

Stephanie Murray, Treasurer, stated that she and Gale Harris, Commissioner of the Revenue, spoke about this issue a little while ago and it was deemed an asset should the motor vehicle license fee be eliminated and roll the costs into the tax rate rather than assessing a separate charge. Additionally, she feels from an administrative standpoint, this process will be more efficient for both offices involved.

James L. Arrington strongly suggested the Board table a decision until more thought can be given to the elimination of the motor vehicle license fees.

William L. Crigler asked if taxes on farm machinery will likely increase.

Stephanie Murray, Taxes, asked if the tax would only be on automobiles, to which Chairman, Eddie Dean advised the County can only have one personal property tax rate.

Bob Miller stated the Madison County Board of Supervisors has the option to adopt different rates for various classifications of vehicles; therefore, this can also be implemented.

Bill Campbell was present and provided some insight into the total number of vehicles that are assessed in Madison County, to which Chairman, Eddie Dean advised the total provided are not all assessed as motor vehicles.

Bill Campbell asked if the total number of trailers in Madison County would be subject to the fee of \$10.00 each, to which Chairman, Eddie Dean advised they would be and also clarified the figure indicated in the draft budget to be the amount of funds collected for motor vehicle license fees; therefore, it all depends on how these trailers are tagged and whether they were subjected to the motor vehicle license fee.

Bill Campbell stated the process seems to be one of “switching dollars” (i.e. elimination of the motor vehicle license fee with the additional amount being added to the personal property tax); however, he feels if the vehicle types should be separated.

James L. Arrington verbalized concerns that the increase in personal property tax will be based on the value of the vehicle and feels this will be significantly higher depending on the type of vehicle.

Chairman, Eddie Dean advised if the Board decides to table making a decision on this issue, action will need to be taken at the March Regular Meeting.

Chairman, Eddie Dean stated it would be a relief for the Treasurer's Office & the Commissioner of the Revenue to be made aware today that this tax will no longer be collected in April; additionally, the Board can determine at a later date as to how to make adjustments to the personal property rate in May to make up the difference, as well as incorporate a different tax rate for all types of vehicles.

Stephanie Murray, Treasurer, suggested the Board members talk with Gale Harris, Commissioner of the Revenue, and she would be happy to run some figures.

Lisa Robertson, County Administrator, advised the Board that according to the existing budget schedule, a tax rate will need to be established in March 2009; therefore, a decision will need to be regarding the personal property tax rate and other rates for the upcoming year – a decision will need to either be made today or at the same time the tax rate is established in March 2009.

V. R. Shackelford, III, County Attorney, advised that while preparing the Ordinance to denote semi-annual collection of real estate taxes, he also prepared an Ordinance to amend the current Motor Vehicle License Fees, denotes the aforementioned tax, beginning April 1, 2009, will be prorated for the entire year through December 31, 2009, and thereafter, will be an annual fee. He advised the Ordinance is to get this fee on a collection schedule of December 5th. Additionally, V. R. Shackelford, III, County Attorney, advised that after the initial Public Hearing was held, the Madison County Board of Supervisors tabled that part of the Ordinance because someone verbalized the idea of doing away with the fee completely. In closing, V. R. Shackelford, III, County Attorney, advised if the Madison County Board of Supervisors decides to keep the fee, it will be prorated during the first year (April 1st through December 31st) and thereafter, will be on an annual basis collected December 5th of each year rather than in March/April.

Bob Miller asked if it the County would be required to adopt an Ordinance or a Resolution to denote different classification rates for personal property items.

Lisa Robertson, County Administrator, stated the County already has a completed Ordinance and can incorporate amendments to denote any changes as deemed necessary; however, if the County decides to continue with the motor vehicle license fee, the same Ordinance can reflect this intention and also denote a new fee collection.

Additionally, Lisa Robertson, County Administrator, advised of the advertisement schedule that must be enforced; therefore, she stated the Board will be unable to delay making a policy decision regarding whether or not to continue/delete the motor vehicle license tax, since the tax rate must be set in March (i.e. whether one rate or different classification codes). In closing, she advised the Board may need to decide simultaneously on the personal property tax rate and other factors.

Chairman, Eddie Dean stated the blue book values for vehicles has decreased by about ten percent (10%); therefore, the tax rate on vehicles will no generate as much money during the coming year because of change in value, which may require the County to look at incorporation various personal property rates so that everyone in Madison County doesn't have to make up for the difference in the assessment of vehicles.

Lisa Robertson, County Administrator, advised the ten percent (10%) value assessment is a figure that several localities have utilized in order to project revenue; but, depending on the type of vehicle being assessed, some will lose about thirty-five to forty percent of their value (i.e. SUV's and larger trucks).

Chairman, Eddie Dean stated the Board will have to look at the most fair manner in which to generate revenue that will otherwise be lost as a result of all the changes being incorporated.

James L. Arrington asked if the existing motor vehicle license fee pertains to vehicles that are not registered.

Chairman, Eddie Dean stated that antique vehicles aren't listed for a fee with a decal.

James L. Arrington asked if these vehicles would then be included if changes are implemented, to which Chairman, Eddie Dean agreed.

Stephanie Murray, Treasurer, stated that antique vehicle owners don't pay the fee; however, some who have vehicles that aren't tagged but still in their possession (and

in the DMV system) and although these vehicles are assessed for the tax, they don't purchase a County sticker for these vehicles.

Chairman, Eddie Dean stated this is the reason for the different numbers.

Bill Campbell commented on the figures denoted for personal property taxes in Madison County and suggested that ten percent (10%) be added to the tax rate to make up for the shortfall.

Lisa Robertson, County Administrator, advised that the figure shown in the budget denotes property that isn't categorized as motor vehicles, as farm machinery/equipment hasn't been assessed as a separate category; additionally, she stated the figures in the budget are projections

After discussion, on motion of William L. Crigler, seconded by James L. Arrington, the Board voted to table discussing the elimination of the motor vehicle license tax until the next scheduled meeting, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Central Virginia Regional Jail Agreement:

Chairman, Eddie Dean stated the Madison County Board of Supervisors voted in agreement for the Central Virginia Regional Jail Board to be recognized as an "Authority" – he also stated that amendments were also approved (as denoted by Orange County) contingent upon review by Lisa Robertson, County Administrator, and V. R. Shackelford, III, County Attorney.

Lisa Robertson, County Administrator, stated that a revised agreement was forwarded for review by herself and V. R. Shackelford, III, County Attorney – the changes were consistent with the context that was suggested by Orange County and processed (i.e. CIP, development of a budget, administrative changes).

Lisa Robertson, County Administrator, stated there will be no impact on budgetary issues regarding the Central Virginia Regional Jail in the event the Regional Jail Board remains or becomes a Jail Authority, except in the case of capital projects and whether or not they qualify for state funding that may be available at the time.

V. R. Shackelford, III, County Attorney, stated he was unsure as to the motive for going to a Jail Authority was being sought in order to be able to detain federal prisoners for a fee (requested a moratorium); however, he is unsure as to the outcome of this request from a political standpoint.

Lisa Robertson, County Administrator, also stated the contract for housing federal prisoners runs through the year 2013, but the need for the jail expansion is not solely related to the federal prisoners, but the regional jail is currently over it's original constructed capacity. Additionally, if a facility is over it's original capacity level, that impacts how much state reimbursement a facility can receive with regard to salaries and staff positions.

Chairman, Eddie Dean stated that Steve Hoffman is the County's representative on the Central Virginia Regional Jail Board and he should be present at the evening session.

Chairman, Eddie Dean advised that representatives from VACo indicated that legislation is planning to revoke the exemption for regional jail facilities to house federal prisoners and focus more on capital construction.

After discussion, on motion of William L. Crigler, seconded by James L. Arrington, the Board voted to approve the amended/revised agreement (with the Central Virginia Regional Jail to develop a Jail Authority) to coincide with amendments as outlined by Orange County, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

*Chairman, Eddie Dean recessed the meeting for five (5) minutes.

Chairman, Eddie Dean reconvened the meeting.

Health Insurance Rate Hold (Southern Health):

Chairman, Eddie Dean stated that a letter was received from Southern Health that indicated if the County takes action within the next sixty (60) days, the existing insurance rates will remain the same for the coming year as it was the previous year.

Chairman, Eddie Dean stated the County is tagging on with the Madison

County School System since they are a larger group and can negotiate a much better rate. therefore, qualify for a much better rate.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the Board voted to have the County act within the sixty (60) day period in order to maintain the existing insurance rate for Madison County for the upcoming year, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Income Tax – Voluntary Contributions to Spay/Neuter Program

Lisa Robertson, County Administrator, advised that County citizens can elect to have a contribution of their income tax donated to the County's spay/neuter program; citizens can opt to contribute voluntarily and these funds come back to the Madison County Animal Shelter for the sole purpose of defraying costs incurred by the spay/neuter program, which helps to make pets better candidates for adoption.

Mutual Aide Agreement For Madison County Emergency Services:

Robert Finks was present and stated the Madison E911 Center established an agreement with Orange County E911 Center as a back-up center. The State of Virginia has requested the Mutual Aide Agreement be updated to add the radio communications, the FCC licenses, etc. (formality).

In closing, Robert Finks, advised the document will need to be signed by the Madison County Board of Supervisors and forwarded onto Orange County. Additionally, the document was reviewed and approved by V. R. Shackelford, III, County Attorney, in 2005 with a few changes incorporated and to also include the communications and licensure information included.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, the Board approved the revised Mutual Aide Agreement for Emergency Services between Madison County, Virginia, the E911 Center, the Madison County Board of Supervisors, the Orange County E911 Center and the Orange County Board of Supervisors, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: MINUTES

Chairman, Eddie Dean advised that Minutes #1, #2, #3 and #4 will need to be approved.

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, Minutes #1, #2, and #3 were approved as presented, and spread in Minute Book #16, page through page , with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

After discussion, on motion of James L. Arrington, seconded by William L. Crigler, Minutes #4 are approved as presented, and spread in Minute Book #16, page through page , with the following vote recorded:

Eddie Dean	Abstain
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for Public Comment and there was none.

Chairman, Eddie Dean recessed the meeting until 7:30 p.m.

7:30 P.M.: Meeting reconvened with Chairman, Eddie Dean calling the meeting to order and noted that a Quorum was present.

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean advised the Board will also have an administrative presentation by Lisa Robertson, County Administrator, and an Ambulance Agreement; he

therefore, asked that anyone having comments pertaining to either of these two topics to please comment now as a Public Comment will probably not be entertained until the very end of tonight's session.

Bill Campbell was present and commended the Madison County Board of Supervisors, Lisa Robertson, County Administrator, and V. R. Shackelford, III, County Attorney, on the case that was discussed at the February Joint Meeting (housing for elderly persons) and the telecommunications ordinance and feels these ideas will be an asset for Madison County. Additionally, he commented on the budget will denote a twenty-five percent (25%) reduction in revenue and urged the Madison County Board of Supervisors to consider all areas during the upcoming budget cycle with regard to the poor economy.

Frank D'Amico was present and stated that he and his wife operate a bed & breakfast in Rochelle, Virginia and feel it is important to develop other streams of revenue to support needed improvements in Madison County by means other than property taxes; additionally, he feels the four percent (4%) meals tax hasn't stopped visitors from coming to Madison County to eat dinner and this revenue helps meet some of the County's financial needs and it's revenue that comes from those who reside outside of Madison County; he also commented about the proposed lodging tax of two percent (2%) and will be in support of tourism and will greatly benefit all businesses in Madison County; he also commented on an organization known as "The Inns of Montpelier" and stated that Orange County has offered grants to the organization and suggested that Madison County also look into this avenue as a means of attaining revenue for Madison County.

Chairman, Eddie Dean stated there has been some discussion about the lodging tax during the Board's workshop and there will be more discussion to follow, as no decision has been made to date. In closing, Chairman, Eddie Dean thanked Frank D'Amico for his input and will take his comments into consideration.

Chairman, Eddie Dean closed the Public Comment session.

IN RE: APPROVAL OF AMBULANCE USE AGREEMENT

Chairman, Eddie Dean stated that in order for Madison County to have the opportunity to charge for transportation by emergency medical services personnel, the County must have a lease agreement for the usage of ambulances in order to qualify for a Medicare number.

Chairman, Eddie Dean stated there has been much discussion with representatives from the Madison County Volunteer Rescue Squad and a copy has been provided to each Board member.

Steve Grayson of the Madison County Volunteer Rescue Squad was present and stated the Volunteer Rescue Squad has dedicated a great deal of time in reviewing tonight's document and there have been many revisions; the current agreement has been endorsed by the volunteers and serves the needs of both parties concerned.

William L. Crigler clarified that the Medicare number will allow paid EMS personnel to change and not the volunteers.

Bob Miller asked if at some point the Madison County Volunteer Rescue Squad decided to participate in charging a fee, will the Medicare number be shared or will they have to apply for another number.

Steve Grayson stated it is his understanding that a separate number will need to be applied for at that time and the volunteer membership is well aware of this factor – he stated the process takes about six (6) months.

James L. Arrington asked how the fee was brought forth (i.e. cost of equipment operations).

Steve Grayson explained that over the years, the Madison County Board of Supervisors has been extremely generous to the Madison County Volunteer Rescue Squad (as denoted in the County's budget); therefore, this fee was derived as a means to guarantee the squad's funding and without the support/generosity of the Madison County Board of Supervisors, the volunteers would have a difficult time existing. Additionally, he advised the fee just about covers the cost of insurance, maintenance, supplies & fuel.

William L. Crigler also clarified the amount denoted in tonight's agreement will substitute the donation and is not in addition to current funding.

Chairman, Eddie Dean stated the figures will not go into effect until the County starts collecting funds.

Additionally, Chairman, Eddie Dean clarified if the Madison County Board of Supervisors adopts the agreement today, it will still take about eight (8) to fourteen (14) months before the County will see any flow of money because of the requirements associated with attaining the Medicare number, billing services, etc, which is not an immediate action.

AMBULANCE USE AGREEMENT

1. **PARTIES.** The parties to this agreement are the Madison County Rescue Squad, Inc., a volunteer organization (“Squad”) and the Madison County Board of Supervisors, a political subdivision of the Commonwealth of Virginia (“County”).
2. **PURPOSE.** The purpose of this Agreement is to set forth the terms of the parties’ agreement for the County to utilize certain vehicles in the provision of ambulance/emergency medical services by County-employed personnel. It is the County’s intention to obtain a Medicare provider number and to establish a billing-for service program to recover a portion of the costs of the County’s EMS expenditures.
3. **USE OF AMBULANCES.**
 - a. The County shall have the right to utilize any of the transport ambulances owned by the Squad during such periods as County employees are engaged in the provision of ambulance/emergency medical services (“County Coverage”). For the purposes of this Agreement, the County shall be deemed to be engaged in the provision of such services when two (2) or more of its employees are assigned to an ambulance on which they are responsible for responding to emergency calls.
 - b. During periods of County Coverage the Squad shall make no fewer than two (2) of its transport ambulances available for use and operation by the County.
 - i. At the commencement of a period of County Coverage, the Squad shall make the ambulances available in good working order, in compliance with requirements and specifications of state laws and regulations governing emergency transportation vehicles (including, without limitation, those of the Department of Motor Vehicles, and the Office of Emergency Medical Services).

- c. At the commencement of a period of County Coverage, the Squad shall ensure that each ambulance is equipped, at a minimum, with:
 - i. Emergency warning lights and siren in good working order, as required by state law;
 - ii. Telecommunications equipment as required by state law, including one two-way voice radio and in good working order; and
 - iii. A stretcher, linens, emergency medical supplies, oxygen equipment and other lifesaving emergency medical equipment as required by state law, all in good condition and working order.
- d. If, at the commencement of a period of County Coverage, any ambulance does not meet the requirements set forth above, then:
 - i. MEMS personnel shall notify the Squad officer in charge of vehicles of the deficiency, and
 - ii. The Squad shall immediately provide a different ambulance that does meet the requirements.

4. **EFFECTIVE DATE.** This agreement shall become effective upon signature by both parties. The parties agree that this agreement shall initially be and remain in effect through June 30, 2009 and that, thereafter, unless terminated by a party, this agreement shall automatically be renewed for successive 12-month terms commencing on July 1 each year. In the event that Squad decides to terminate this agreement, Squad shall provide written notice to the County on or before January 1 of the then-current lease term.

5. **OTHER PROVISIONS.**

- a. Squad shall provide insurance coverage on all ambulance vehicles and equipment and, upon request, shall provide evidence of such insurance to the County.
- b. Squad shall establish and adhere to a preventive maintenance program for its ambulances and equipment. Squad shall keep records of maintenance performed in accordance with the preventive program.

- c. Squad shall keep vehicle maintenance and registration records on file and upon request Squad shall make those records available for review by federal, state or county administrator in order to satisfy the requirements of any federal, state or local law, regulation or ordinance or of any audit required by federal or state law or regulations.
6. **FEE SCHEDULE.** Upon commencement of billing for EMS services, the County shall pay the squad an annual fee of \$100,000 plus the cost of all diesel and gas used by MEMS and squad during the term of this agreement. Beyond the initial fiscal year in which this requirement becomes effective, the obligation shall be subject to the availability and appropriation of funds by the County in succeeding fiscal years.
7. **MODIFICATION.** This agreement may be modified upon the mutual consent of the parties, which must be set forth in a writing signed by an authorized representative of each party.

[Remainder of Page Intentionally Left Blank]

MADISON COUNTY RESCUE SQUAD, INC.

By: _____

Print Name: _____

Title: _____

MADISON COUNTY BOARD OF SUPERVISORS

By: _____

Lisa Robertson

Madison County Administrator

After discussion, on motion of William L. Crigler, seconded by Bob Miller, the Board approved the Ambulance Agreement as revised and presented between the Madison County Board of Supervisors and the Madison County Volunteer Rescue Squad, and also authorize Lisa Robertson, County Administrator, the authority to sign the document, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Chairman, Eddie Dean asked the Treasurer and Commissioner of the Revenue to comment on the topic of the motor vehicle license fee as follows:

\$30.00	automobiles
\$15.00	motorcycles
\$10.00	trailers

Chairman, Eddie Dean stated the next payment for these fees is in March 2009 and the Board has eliminated the decals but hasn't made a decision about the

aforementioned fee and have discussed the possibility of eliminating the fee and finding a means of making up the shortfall in a change to the personal property tax.

Gale Harris, Commissioner of the Revenue, was present and stated she spoke with a representative from RDA about this issue; if the County charges the licensing fee on the personal property bill, RDA will need to perform this task with their system and it will not allow exceptions for vehicles that aren't tagged, denote districts (in Town vehicles) as these factors must be addressed. Additionally, she advised the representatives from RDA feel it would be less difficulty if the licensing fee was incorporated in the personal property rate instead. In closing, she doesn't know what updates will need to be made to the existing system in order to incorporate the aforementioned changes (i.e. tag, district). Also, there are existing problems with denoting districts.

Chairman, Eddie Dean stated he believed that RDA could utilize the same database that is currently being used for the decals; he also stated the gross amount previously collected for personal property taxes is a little over \$4,000,000.00; therefore, an increase of one cent would yield an additional \$40,000.00.

Chairman, Eddie Dean stated the blue book will denote a decrease in vehicle values which will effect the County's revenue; however, the Board will need to decide what avenue to take as the vehicle license tax will be due again in April 2009 – will have to review numbers and discuss this issue thoroughly.

Additionally, Chairman, Eddie Dean feels after reviewing the draft budget, the Board will be better able to perform an analysis and see what revenue will actually be generated and go from there and also talking with the Treasurer & Commission of the Revenue.

In closing, Chairman, Eddie Dean stated he doesn't feel it will be fair to attempt to take the motor licensing tax and apply an "across the board increase" that would increase the personal property taxes for all citizens for any items they have which qualify for this tax (i.e. business, equipment, etc.); however, it is possible to have a separate rate for vehicles than for business property and/or farm machinery.

Stephanie Murray, Treasurer, feels that eliminating the motor vehicle license tax would be a benefit and incorporating the fee into the personal property taxes would

yield a cost savings in the long run.

In closing, Chairman, Eddie Dean verbalized clarification of a comment that he made during the February Public Hearing on the FY2010 Budget; the comment was made as a gesture to ease a tense situation but wasn't taken as such; therefore, from a personal standpoint, he expressed public comment from the citizens is very much appreciated.

IN RE: PRESENTATION ON PROPOSED FY2010 BUDGET

Chairman, Eddie Dean stated the proposed presentation by Lisa Robertson, County Administrator, on the FY2010 budget is a draft and has not been reviewed by the Madison County Board of Supervisors until tonight.

Lisa Robertson, County Administrator, provided a power point presentation on the proposed FY2010 draft budget for Madison County; she explained details of the document regarding departmental positions, expenditures for departments, and also provided a summary of the format that has been provided to the Madison County Board of Supervisors.

Additionally, Lisa Robertson, County Administrator, advised the County received the proposed school budget that was adopted at their meeting on Monday night and also advised that the School System takes fifty percent (50%) of the localities annual budget and this is a factor that cannot be changed (all localities have to support their local school system).

After discussion, Chairman, Eddie Dean stated he will be absent during the week of February 17, 2009, but will return on Tuesday, February 24, 2009.

Lisa Robertson, County Administrator, also explained comp board funding; state mandates, changes in the funding allocations for employees whose salary has been shared by various departments; and also provided a breakdown of budget funding shortfalls as have been noted by the State of Virginia.

In closing, Lisa Robertson, County Administrator, advised the Board will need to schedule a time for the upcoming budget workshops that are to be held during the next week.

Chairman, Eddie Dean advised that he will be absent on February 17th through the 24th, and plans to review his budget document while he is away.

After discussion, the Board decided to schedule the meeting on February 17th & 18th @ 2:30 p.m. at 302 Thrift Road, and will schedule a meeting time on Wednesday for the final meeting set for February 24th.

Chairman, Eddie Dean also advised that anyone wishing a copy of tonight's draft budget may go by the Madison County Board of Supervisors Office for copies; also, the County Administrator will try to make a copy of tonight's power point presentation if anyone would like a copy of that for their information.

Chairman, Eddie Dean asked Dr. Brenda Tanner, Superintendent, if there have been any indications of federal monies, to which she advised that she will print a report that was received from the stimulus package – it appears nothing concrete has been determined to date; however, citizens can access the stimulus website for further updates.

Chairman, Eddie Dean asked that Dr. Brenda Tanner, Superintendent, if there has been any indications about federal monies, to which Dr. Tanner advised her office has only received a report regarding the stimulus package; otherwise, nothing has yet been determined regarding federal monies.

Chairman, Eddie Dean stated the Madison County Board of Supervisors was given some information from the National School Board Council regarding proposed funding for Madison County, to which Dr. Tanner advised the proposed package shows three categories of probably funding with regard to construction, IDEA and Title I of over \$1,000,000.00.

Chairman, Eddie Dean has asked that Lisa Robertson, County Administrator, be kept of abreast of any information that is received regarding any proposed funding and the County will do the same in an attempt to take advantage of any funding opportunities that are available for Madison County.

Additionally, Chairman, Eddie Dean stated he is a little concerned about the early retirement package that has been proposed as it sounds as though it will place some expense on the localities.

Dr. Tanner advised there may be a level of involvement on the part of the employees, but it is unknown how the proposed procedure will effect localities at the present time, as involvement will be an option; however, she hopes to have more information to share with both County Boards in March 2009 and will keep the Madison

County Board of Supervisors updated on this issue.

In closing, Chairman, Eddie Dean stated it appears the School system utilized a conservative number when generating the proposed school budget; however, Chairman, Eddie Dean asked if there was another number that would be more realistic based on the economy in order to increase the local share and to cut out some of the losses (i.e. enrollment noted at 1810).

Dr. Tanner advised the figure of 1,810 is the actual number of student enrollment (there has been no increase in enrollment [no economic growth noted]).

IN RE: PUBLIC COMMENT

Chairman, Eddie Dean opened the floor for Public Comment.

Bill Campbell was present and comment on the motor vehicle license tax and feels the fee should be collected this year and any changes can be incorporated during the next year.

Lisa Robertson, County Administrator, explained that replacement decals will be very small and inexpensive as possible – most citizens that utilize the Madison Transfer Station are well known to the staff that have worked there for several years; however, there will be a grace period for citizens in lieu of not having a County decals; additionally, the Treasurer's Office will have a supply on hand for citizens if they need.

James Hale was present and commented on this being a time of recession; he feels the FY2010 budget just denotes the shifting of County personnel with no significant financial savings. In closing, he feels everyone will need to “pull their belts a little tighter” as he doesn't think the County can withstand another \$3,000,000.00 increase and the proposed FY2010 budget doesn't appear to be very conservative (in his opinion); he also questioned whether there should be a fee of \$10.00 for the draft budget as he feels the draft should be made available to the public for free.

Chairman, Eddie Dean stated in the past, it has been standard practice as suggested for all Freedom of Information Act requests that a fee can be charged for public information that must be copied; however, it is the decision of the Madison County Board of Supervisors – this document has quite a few pages so if copies are to be provided, it is suggested that copies be made as requested.

Lisa Robertson, County Administrator, advised the draft budget includes

worksheets, summary items, salary charts, back-up items); she also advised that anyone is welcome to come to the office and look through the document and can also have copies of requested sheets, if necessary, but almost 200 pages is a lot of paper and is very costly.

After discussion, on motion of Clark Powers, seconded by James L. Arrington, it was suggested the FY2010 Budget be made free to the general public, with the following vote recorded:

Eddie Dean	Nay
James L. Arrington	Aye
William L. Crigler	Nay
Bob Miller	Nay
Clark Powers	Aye

William L. Crigler verbalized concerns that due to the size of the draft, this can become quite costly if hundreds of citizens request a free copy.

Chairman, Eddie Dean stated the number of copies is one thing, but the time to prepare is another factor; he feels if the County is going to make these copies available to the public for free, he suggested this not occur tomorrow and the County look at how much it would cost to have these large copies produce a certain number of copies.

Bob Miller also commented there will be multiple versions of the budget since tonight's document is only the initial draft and pages will have to be duplicated that denote changes and make entail at least five (5) additional sets of changes.

Lisa Robertson, County Administrator, advised it would be costly to print a large number of copies with KINKOS and have numerous copies that are not used.

MOTION FAILED

Chairman, Eddie Dean stated it might be possible for the County to provide a disk of the FY2010 budget, and Lisa Robertson, County Administrator, also suggested that two-sided copies be utilized in an effort to reduce the number of pages that will need to be copied.

Bob Miller also suggested that a 'loaner copy' be made that could be signed out and returned.

Chairman, Eddie Dean also advised that a 'loaner copy' be placed in the Madison County Library and other locations – will ask staff to look at ways to

accommodate individuals without incurring extensive costs.

Lisa Robertson, County Administrator, advised that staff will work to make copies available to the citizens for as little cost as possible (i.e. two-sided) and will follow the same procedures as implemented with other FOIA requests in the past.

Jerry Butler was present and suggested the County look into adding the proposed FY2010 draft budget to the County's website.

Chairman, Eddie Dean advised the County's website is currently under construction and will try to correct the problems and add the FY2010 budget to the website by the end of the week.

Jerry Butler also asked if there are any County vehicles that will need to be replaced in the FY2010 budget or just the Sheriff's Department vehicles.

Chairman, Eddie Dean stated the County is trying not to have to replace County vehicles and advised the number of vehicles denoted in tonight's presentation were specifically for the Sheriff's Departmental budget. Additionally, the figure only denotes vehicles the Sheriff feels unsafe in utilized; however, no specific figures have been approved to date. The County will also be investigating leasing options (being investigated by Deputy Randy Jenkins) as well as other available options.

Jerry Butler asked if overtime compensation included public safety functions where the State reimburses the County for traffic control on Route 29, to which Chairman, Eddie Dean stated he was unsure as he hasn't reviewed the document as of yet.

With no further action being required by the Board, on motion of William L. Crigler, seconded by James L. Arrington, Chairman, Eddie Dean adjourned the meeting, with the following vote recorded:

Eddie Dean	Aye
James L. Arrington	Aye
William L. Crigler	Aye
Bob Miller	Aye
Clark Powers	Aye

Date: February 11, 2009